

# SchoolPay®

SchoolPay provides you the tools to make managing food service payments easy. You can manage them from anywhere at anytime on any device.



Add funds for any number of students, all in one location.



Manage low balance notifications and automatic payment settings.



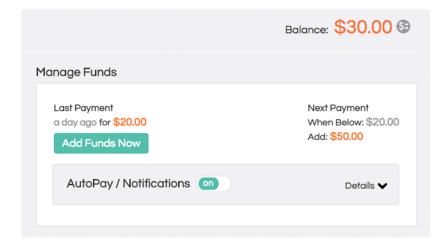
Receive quick in-person support in both English and Spanish.

www.schoolpay.com



### **Balance**

Balances are usually real-time depending upon your school's integration



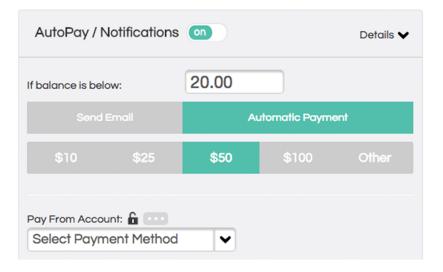
# One Time Payments Add Funds Now

 Add To
 Current Balance

 Corby Adams:
 \$ 0.00
 \$0.45

 Julie Adams:
 \$ 0.00
 \$5.70

Add funds to any number of students in one location.



Click "Details" to specify an automatic action when your student's balance reaches any threshold. Receive an email notice or authorize an automatic replenishment payment (SmartPay). Payment information must be stored to select SmartPay.

## Food Service FAQ's

# Balance Transfer & Graduating Student Requests

Check your school's food service department page. Most schools automatically transfer balances from graduated siblings to remaining siblings. Balance transfer requests can typically be made directly with your food service department staff as well.

#### **End of Year Balance**

Most schools carry balances over from one year to the next.

### **Charge Disputes**

Charge disputes should be put in writing and sent directly to your food service department staff.

### Purchase History

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Student Meal	\$2.75	Sep 12, 2017
Milk	\$0.50	Sep 11, 2017
Milk	\$0.50	Sep 10, 2017
Student Meal	\$2.75	Sep 07, 2017
Student Meal	\$2.75	Sep 05, 2017
		View More ▼

Keep current on what your children are eating in the school cafeteria